



**United Way of
Marshall County**



Spring 2018

Dear Restaurateur/Food Vendor,

Taste of Marshall County is coming! Sign up now for this great opportunity to expose your cuisine for all of Marshall County!

The food tents and a beer/wine garden tent will be set on Young's Amphitheatre grounds, with live music playing 5 – 10 pm. As the "Taste of the Marshall County" patrons come for the food, we encourage you to bring your best samplings for them to choose from. This is the third year for this event and we expect people from all around the region to attend.

Finally, United Way of Marshall County (UWMC) will split the total proceeds of each food vendor's sales for the fundraiser event: United Way 60%; Food Vendor 40%.

Date: Saturday, August 11, 2018

Time: 5 PM-10 PM

Location: Young Amphitheatre (Centennial Park), 1313 Randolph Blvd, Plymouth, IN 46563

Set-up time: No later than 4 PM

Advertising:

All food vendors committing to participate by the Friday, May 1, 2018 deadline will be provided with the following advertising:

Newspaper and area publications

United Way of Marshall County, Inc. website and Facebook - www.marshallcountyuw.org

Posters throughout Marshall County

Radio stations

(SEE REVERSE)



United Way of
Marshall County



Food Vendors should provide:

\$100 refundable deposit required to reserve your space in the food tent. Deposit will be refunded when you receive the proceeds check. Deposit is non-refundable if you do not participate.

Food Vendors need to **bring your own grounded (3-prong) extension cords**. 110voltage will be available.

Provide own manpower, disposable serving plates, silverware and napkins.

Signage for your table and a sign for menu items pricing. Brochures or menus from your restaurant, coupons, upcoming events can be displayed at your table.

Bring your best selections: 1- 4 items of small portion size able to be served on 6" plates or less. These selections will be purchased by the patrons with a number of \$1 tickets. Please price items at 6 tickets or less.

Food selection menu provided to United Way of Marshall County by **Friday, June 15, 2018**. If two food vendors are serving the same items, those vendors may be contacted and given option to change items.

Hot potable water if needed, should be provided by the food vendor.

Food Vendor to provide own permit to sell food. If you don't have one, a temporary one must be obtained.

United Way of Marshall County will provide:

Tickets will be counted the day of the event. Your proceeds will be returned to you in the form of a United Way check within 7 business days of the event.

Tickets will be picked up at your booth each hour between 6 and 10 pm.

Un-heated, potable water for use by all food vendors.

Beer and wine will be sold only in Beer Garden, and should not be offered for sale at your booth.

Food Vendors may sell any non-alcoholic beverages. *Food Vendors should bring their personal supply of drinking water for themselves during the event as United Way will not supply drinking water.*

Each food vendor with one 8' x 3' table with skirting

Food Vendors will be allowed a vehicle for supplies on grounds. Food vendor employees will need to park in the Plymouth High School parking lot and walk in.

Waste bins

Wash station

Questions? United Way of Marshall County Contact:

Chris Johnson, Director of Organizational Development
cjohnson@marshallcountyuw.org, 574.936.3366



**United Way of
Marshall County**



United Way of Marshall County, Inc.
PO Box 392
Plymouth, IN 46563

Commitment Deadline – May 1, 2018
Advertising Deadline – May 1, 2018
Menu Deadline – June 15, 2018

Dear United Way of Marshall County:

This letter confirms my _____ (Restaurant or Caterer Name)
understanding and participation in **Taste of Marshall County 2018**.

Date: Saturday, August 11, 2018 5 PM - 10 PM
Location: Young Amphitheatre, 1313 Randolph Blvd. Plymouth, IN 46563
Process: Guests purchase tickets for food & beverage. United Way donates 40% share of food vendor's proceeds back to vendor for participation. United Way issues check to food vendor.

Food Vendor Provides:

- Signed letter of commitment and \$100 refundable check by **May 1, 2018** to United Way of Marshall County
- Signed letter of commitment to UWMC by May 1, 2018 to participate in advertising
- Signed Model Release form for photographs
- Menu items to be sent to UWMC by June 15, 2018 to help avoid duplication
- Small portions of food that fit on 6" plate or smaller to be purchased w/tickets valued at \$1 each not to exceed \$6
- Own manpower, disposable plates, silverware, napkins
- Own signs and table display, easels
- Own grounded (3-prong) extension cords for electricity if needed.
- Hot potable water
- 10'x10' canopy for your cook/prep area outside of the main serving tent (encouraged; not required)

United Way of Marshall County provides:

- Advertising for event and for selected food vendors who have met sign-up deadline
- Main serving tent(s)
- One 3 X 8 table with skirting
- Waste bins
- Wash Station
- Entertainment
- Unheated, potable water

Signature also indicate permission to use pictures taken during the event on future promotional material.

Signature

Date

Print Name & Title

Email Address

UWMC Contact: Chris Johnson, cjohnson@marshallcountyuw.org, 574-936-3366



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MEN U SELECTIONS

SUBMISSION DEADLINE – Friday, June 15, 2018

Each item should fit onto a 6" plate or smaller. Ticket values will be \$1 EACH.

Number of tickets needed for each menu should be no more than 6 tickets.

FOOD VENDOR NAME: _____

CONTACT PERSON NAME: _____

PHONE: _____

EMAIL: _____

	ITEM DESCRIPTION	COST
1.	_____	# Tickets _____
2.	_____	# Tickets _____
3.	_____	# Tickets _____
4.	_____	# Tickets _____



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Model Release for Vendors, Artists, and Performers

(adapted from documents published by the Professional Photographers of America)

I, _____ (print name of person giving the release) for good and valuable consideration, the receipt of which is hereby acknowledged, hereby irrevocably authorize **United Way of Marshall County, Inc.** to use photographs of me and/or my property and authorize him/her/them and his/her/their assignees, licensees, legal representatives and transferees to use and publish (with or without my name, company name, or with a fictitious name) photographs, pictures, portraits or images in any and all forms and media and in all manners, including composite images or distorted representations, and for the purposes of publicity, illustration, commercial art, advertising, publishing (including publishing in electronic form on CDs or internet websites), for any product or services, or other lawful uses as may be determined by United Way of Marshall County.

I further waive any and all rights to review or approve any uses of the images, any written copy or finished product. I am of full legal age and have read and fully understand the terms of this release.

Printed Name _____

Signed _____ Date _____